

UNIVERSITY OF HYDERABAD Prof. C.R. Rao Road, Gachibowli, Hyderabad – 500 046.

Minutes of the 49th Meeting of the Building committee held on 09.11.2019 at 3.30 pm in the Vice-Chancellor's Camp Office in University of Hyderabad.

Members Present:

(1) Prof. Appa Rao Podile Vice-Chancellor, UoH

Chairperson

(2) Sri. P. Sardar Singh Registrar, UoH

Member-Secretary

(3) Prof. Susanta Mahapatra School of Chemistry, UoH

Member

(4) Dr. M. Kishore Kumar University Engineer, UoH.

Member

(5) Sri. Chella Venkateshwar, Finance Officer I/c. UoH

Member

(6) Sri. K. Naga Malleshwar Rao, Internal Audit Officer, UoH.

Special Invitee

Prof. N.V. Ramana Rao, Director, NIT, Warangal could not attend the meeting as he was out of country. Prof. G. Rajaram, School of Physics and Prof. K. Suneetha Rani, Centre for Womens Studies, UoH were pre-occupied and hence could not attend the meeting. Sri. V. Srinivasulu, EE (Civil), Sri. Putcha Sai Komareswar, EE (Electrical) and Sri. D. V. Ramana Rao, Senior Architect CPWD could not attend the meeting due to traffic restrictions

At the outset, the Chairman extended a warm welcome to all the Members of the building Committee and special invitees.

Agenda Item No. 01: BC: 49/2019:

It is resolved to approve the Minutes of 48th Meeting of the Building Committee held on 17th June, 2019.

Agenda Item No. 02: BC: 49/2019:

The Committee perused the action taken report on the decisions taken in the 48th Meeting.



1) Item No. 03 to 05: BC: 48/2019: Adoption of DSR 2018 for Civil works from 01.01.2020:

It is resolved to approve the proposal of adoption of DSR 2018 for Civil works from 1st January 2020 with applicable cost index circulated by CPWD from time to time for both Civil and Electrical estimates.

2) Item No. 07: BC: 48/2019: HEFA works:

It is resolved that the tender process for HEFA works should be completed and tenders to be floated by 15.12.2019 by CPWD

3) Item No. 08: BC: 48/2019: Revised proposals under EWS:

It is resolved that the three (3) EWS works should be freezed under HEFA works and may be entrusted to CPWD without waiting for the formal approval from MHRD.

Agenda Item No. 03(I): BC: 49/2019:

Physical and financial progress of completed/ongoing deposite works and prioritization of capital nature works deliberated by the works committee in the meeting held on 30.08.2019.

The committee took cognizance of the works deliberated by the works committee.

Agenda Item No. 03(II): BC: 49/2019: Works completed by the University works Department under XII th plan/ other budgets:

The committee took cognizance of the works completed by the University works Department and desired that the contractors should be instructed to complete the works at the earliest.

Agenda Item No. 04: BC: 49/2019: Construction of 1st floor of Yoga Centre in UoH Campus:

The committee took cognizance of status of the work.

Agenda Item No. 05: BC: 49/2019: The issues pertaining to the work executed by M/S NCC Ltd. W. O .No: UH/ ENGG/Tend/CA/1199/2010-11/849, dated 12.11.2010.

The issues related to the works were deliberated by the works committee on 28.10.2019 and decided to seek opinion of the Project Management Consultancy(PMC), M/S RITES Ltd. on (a) Levy of liquidated damages, (b) Issuance of Completion Certificate, (c) Admissibility or otherwise of Price Adjustment claimed by the agency, (d) EOT beyond 31.12.2017, (e) Reimbursement of GST. A letter was address to M/S RITES Ltd. in the information is awaited. The committee decided to meet again after reset of information from the PMC.

The committee took cognizance of status of the matter and directed to get the information from M/S RITES Ltd. and take a decision on the issues pertaining to the work at the earliest.



Agenda Item No. 06: BC: 49/2019: Payment of differential amount of Rs. 3,66,000/- with held in the bills towards damages for the collapsed pergola, claimed by M/S. RITES Ltd.

The committee resolved to hold the payment of the amount till settlement of all the issues pertaining to works executed by M/S RAMKY Infrastructure Ltd W.O. dt: 17.3.2008 and M/S NCC Ltd. Vide work order dated 12.11.2010 are finally settled.

Agenda Item No. 07: BC: 49/2019: List of Infrastructure under HEFA (PHASE-II):

The Committee resolved to agree in principle and desired to wait for the HEFA approval.

Agenda Item No. 08: BC: 49/2019: Proposed construction of works (Performa Estimates) Under Institute Of Eminence (IOE) category:

The committee resolved that these works are to be prioritized in tune with the funds released by MHRD as per the proposals of IOE plans.

Agenda Item No. 08: BC: 49/2019: Any other item with the permission of the chair:

The committee authorized the Chairman to simultaneously circulate the Minutes of the Meeting to the Members of the Finance Committee.

Meeting ended with vote of thanks to Chairperson.

University Engineer

Registrar Member – Secretary

Minutes approved:

Vice-Chancellor

Agenda Item No. 08:BC: 49/2019: Proposed Construction of Works (Proforma Estimates) were proposed under institute of eminence category (IOE).

S.No	Name of work	Amount			
3.140		PHASE-I		PHASE-II	
	New works				
	Conventional Cluster				
· a)	Auditorium - 2000 seater capacity	33.11	Crores		
b)	Auditorium - 500 seater capacity	8.46	Crores		
c)	Auditorium - 300 seater capacity	5.23	Crores		
d)	Auditorium - 150 seater capacity	2.80	Crores		
e)	International Standard Guest House (Hotel				
	cum Guest House 50 Rooms)	11.06	Crores	11.06	Crores
H	Married Research Scholars Accommodation				
	(50 Rooms)	11.08	Crores	11.08	Crores
Ш	International Student Hostel (100 Rooms +				
	Dining Area)	12.03	Crores	9.34	Crores
IV	International Faculty Hostel (25 Rooms)	6.02	Crores	6.02	Crores
V	Guest House Facilities (50 Rooms)	11.38	Crores	11.38	Crores
VI	Inter Displinary Science Centre (Cluster of 5		0.000	1 11111	
	Blocks)	116.00	Crores		
VII	Solar power 2MW + 2MW	17.60	Crores	17.60	Crores
VIII	Lecture Hall Complex with 300 seater class				
	rooms	53.63	Crores		
IX (a)	Students Recreation Centre (South Campus)	5.24	Crores		
(b)	Students Recreation Centre (North Campus)	5.24	Crores		
X	CENTER FOT INTEGRATED STUDIES Building	21.56	Crores	21.56	Crores
ΧI	A-Type Quarters	13.80	Crores	13.80	Crores
XII	B-Type Quarters	5.75	Crores	5.75	Crores
XIII	400 Students Women's Hostel	36.76	Crores	36.76	Crores
XIV	400 Students Men's Hostel	36 76	Crores	36.76	Crores
XV	Administration Building	72.11	Crores		
XVI	Social Science Complex	23.01	Crores		
XVII	HRDC	13.37	Crores		
XVIII	Warehouse for Condemned Assets	2.33	Crores		
XIX	Medical Block	10.43	Crores		
XX	New Library Building	44.34	Crores		
XXI	400 Seater Hostel-I under PPP Mode	36.76	Crores		
XXII	400 Seater Hostel-II under PPP Mode	36.76	Crores		
XXIII	International Standard Hotel cum Guest House				
	(200 Rooms)	30.90	Crores		
XXIV	Infrastructure required for TIDE	18.04	Crores		
	100 - 100 -	701.56	Crores	181.11	Crores

Agenda for the 49th Building Committee Meeting of UoH to be held on 09-11-2019 7 | P a g e

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7.0.4	Repairs and Renovations				
1	Raising of compound wall	6.30	Crores		
11	Development works at main entrance gate	4.31	Crores		^ T
111	White Topping for existing Roads	16.00	Crores		
IV	Approximate Renovation of Old Hostels	9.48	Crores		
V	Modifications of G.T. Building	2.50	Crores		
		38.59			
	PHASE-I Total	740.15	Crores		
	PHASE-II Total			181.11	Crores
	Total (PHASE-I + PHASE-II)	921.26	Crores		

Agenda Item No. 09: BC: 49/2019: Any other item with permission of the Chair.

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UNIVERSITY OF HYDERABAD

Minutes of the 77th meeting of the Finance Committee of University of Hyderabad held at 11am on Saturday, 30th November, 2019

Members Present:

1.	Prof. Arun Agarwal, Pro-Vice-Chancellor-I & Vice-Chancellor i/c, UoH	: Chairman
2.	Prof. B. Raja Shekhar, Pro-Vice-Chancellor-II, UoH	: Member
3.	Shri Fazal Mahmood, Dy. Secretary (Finance), MHRD	: Representative
	(represented Smt. Darshana M. Dabral, JS & FA, MHRD)	•
4,	Shri Ravi Shankar, US (F&B), DoHE, MHRD	: Representative
	(represented Shri Girish Hosur, JS, MHRD)	
5.	Prof. K. Narayana Murthy, Dean, School of Computer/Information Sciences, UoH	: Member
6.	Prof. Debashis Acharya, School of Economics, UoH	: Member
7.	Shri P. Sardar Singh, Registrar, UoH	: Special Invitee
8.	Shri Devesh Nigam, Controller of Examinations, UoH	: Special Invitee
9.	Shri M. Kishore Kumar, University Engineer, UoH	: Special Invitee
10.	Shri K. Naga Malleswara Rao, Internal Audit Officer, UoH	: Special Invitee
11.	Shri P. Thukaram, Dy. Registrar (F&A), UoH	: Special Invitee
12.	Shri Challa Venkateswar, Finance Officer i/c, UoH	: Ex-officio Secretary

Prof Appa Rao Podile, Vice Chancellor and Chairman of the Finance Committee could not chair the meeting as he had to travel to Bordeaux to sign an MoU with University of Bordeaux, France and requested Prof Arun Agarwal, Pro Vice Chancellor-1 to chair the meeting..

Dr. Jitendra K. Tripathi, JS (CU), UGC and Prof. Nirmal K. Viswanathan did not attend the meeting. While Shri Fazal Mahmood, Dy. Secretary (Finance), MHRD *represented* Smt. Darshana M. Dabral, JS&FA, MHRD, Shri Ravi Shankar, Under Secretary (F&B), DoHE, MHRD *represented* Shri Girish Hosur, JS, MHRD.

The Chairman welcomed all the members, representatives and special invitees present in the meeting and introduced Prof. K. Narayan Murthy, Dean – SCIS, Shri Challa Venkateswar, Finance Officer i/c, Shri M. Kishore Kumar, University Engineer and Shri K. Naga Malleswara Rao, Internal Audit Officer to the members. The Committee placed on record its appreciation for the services rendered by the outgoing members viz., Prof. P. Prakash Babu, the then Pro-Vice-Chancellor-II, Prof. P. Venkata Rao, the then Dean of School of Sciences, Shri Y.V. Krishna Rao, the then Internal Audit Officer & Finance Officer i/c and Shri D.B.N. Raju, Executive Engineer & the then University Engineer i/c.

The comments received from JS & FA, MHRD, JS (CU), MHRD and JS, UGC through emails dt. 26.11.2019, 27.11.2019 and 28.11.2019 respectively were circulated among the members and the Committee noted them and advised the University to follow relevant statutory provisions of the University and ensure strict compliance with Govt. of India instructions and guidelines including those issued by CVC.

The Committee took up the regular agenda as follows:

FC:77:2019:1	To confirm the Minutes of the 76th meeting of the Finance Committee held on 29th June, 2019
	Confirmed.
FC:77:2019:2	To Report the Action Taken on the Minutes of the Meeting of the 76th Finance Committee held on 29.6.2019
	Noted.
FC:77:2019:3	To consider the proposed Revised Estimates 2019-020 and Budget Estimates 2020-21 for Salaries, Recurring & Creation of Capital Assets
	The Finance Officer explained the salient features of the RE 2019-20 and BE 2020-21. The Committee, after detailed deliberations, had recommended the following Revised Estimates for the F.Y. 2019-2020 and Budget Estimates for the F.Y. 2020-2021 and fixed the ceiling of expenditure to be incurred during the F.Y. 2019-2020 and 2020-2021 respectively as under:
	Grants for Salaries & Recurring (Rs. in Lakhs)

Head of Account	Actual during 2018-19	Budget Estimates 2019-20	Revised Estimates 2019-20	Budget Estimates 2020-21
Salaries & Other Components	18552.24	24286.47	27905.23	25100.02
Pension & Pensionary Benefits	4100.49	3906.40	4483.46	5032.24
Non-Salary (Other Charges)	3989.56	9320.20	6814.18	7400.00
Non-Net Fellowships	483.91	855.00	600.00	700.00
TOTAL	27126.20	38368.07	39802.87	38232.26

Grant for creation of Capital Assets

(Rs. in Lakhs)

Head of Account	Proposal of University	Allocation from UGC for 2019-20	Grant received from UGC	Available Grant	Proposal for 2020-21
Buildings	0.00	0.00	0.00	0.00	0.00
Equipment	3000.00	200.00	0.00	362.03	1600.00
Campus Development	2000.00	100.00	0.00	239.39	200.00
XII plan committed expenditure for Creation of Assets.	0.00	0.00	0.00	0.00	0.00
Books and Journals	1500.00	200.00	0.00	200,16	1300.00
Infrastructural Facilities	0.00			200.00	200.00
a. Office Equipment (including furniture & computers) b. E-Learning Centre	200.00	200.00	0.00	0.00	0.00
c. CCTV Cameras			,		
d. Special repairs to Hostels	300.00				
e. Major Repairs / Renovation / Upgradation	500.00	0.00	0.00	143.93	200.00
Total	7500.00	700.00	0.00	1145.51	3500.00

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FC:77:2019:4	Accounts for 2018-19 and Development, New Delhi (a and Court) for causing them The Committee considered the 2018-19 and also the Separa The Committee, while advise contained in the SAR, has a Ministry of Human Resource in the SAR.	e the Vice-Chancellor to for Audit Certificate to Ministry fter obtaining the approval of a to be laid before both houses are Audited Annual Accounts of the Audit Report and the reply cosing the University to comply authorized the Vice-Chancellor Development, New Delhi, for it to after obtaining the approval of	of Human Resource the Executive Council of Parliament. The University for the FY of the University thereto, with the observations to forward the same to be laid on the Table of		
FC:77:2019:5		ts received in respect of Salari	es & Recurring, Capital		
		s-à-vis expenditure incurred th			
	Noted.				
FC:77:2019:6	9.11.2019.	the Minutes of 49th Building	g Committee held on		
	Approved. The Committee adv	vised the University to			
	a) monitor progress of the action of the act	he constructions works awarded	to CPWD to avoid cost		
		e Standing Committee of UGC	where the proposal of		
	•	EFA approved project, is Rs. 75.			
		estimates for each project keepin			
	1		ing in view the anotation?		
	approval accorded by MHRD through HEFA. d) ensure that the abstract of the cost and other <i>codal</i> formalities for				
	building project are strictly as per relevant UGC guidelines. e) ensure that the award of Civil Works is strictly as per relevant provisions or				
	GFR 2017 and related CVC guidelines.				
FC:77:2019:7	Enhancement of honorarium for Ph.D. thesis examiners				
	The Finance Committee, after detailed deliberations approved the following rates wef the academic 2020-21. Nevertheless the Committee advised the University to ensure that the additional financial burden on account of implementation of enhanced rates will be met from the existing grants and no additional be sought from UGC / MHRD.				
	Course	Particulars	Proposed Rate (Rs.)		
	Ph.D.	Thesis Evaluation	5,000/-		
		Conduct of Viva Examination Dissertation Evaluation	1,500/-		
	M.Tech / M. Phil		2,500/- 500/-		
		Conduct of Viva Examination	300/-		
FC:77:2019:8	Committee (SAC)	ras and Report on the functio	ning of Standing Audit		
	Noted. The Committee advise	d the University to			
	 a) submit para-wise position to the next Finance Committee. b) furnish replies / clarification to the outstanding paras immediately and settle the same. 				

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FC:77:2019:9	Booking of Salary Expenditure on account of salaries of Outsourced Staff / Consultants / Visiting Faculty / Guest Faculty to Salary Head (OH 36)		
	The Finance Committee noted the precarious financial situation of the University and the reasons for not booking the expenditure on out sourced staff / Consultants / Visiting Faculty / Guest Faculty under Recurring Head (Object Head 31).		
	The Committee after detailed deliberations has strongly recommended to pursue with UGC for release of Rs. 3577.74 lakhs to the University for the FY 2019-20 to enable it to book the expenditure on outsourced staff to Recurring Head and also honour the committed expenditure.		
FC:77:2019:10	Status of HEFA		
	The Committee noted that		
	a) works under HEFA were entrusted to CPWD under EPC mode for execution. b) the Building Committee of UoH has resolved to complete the tender process of HEFA works by 15th December, 2019 by CPWD.		
	c) MHRD has released the first instalment of Rs. 5.73cr. during the first week of November, 2019 through PFMS and the University has met the balance of Rs. 0.66 cr. from its internal receipts towards <i>Principal repayment</i> as per the terms of HEFA Sanction Order.		
FC:77:2019:11	Rates of Interest payable to CPF/GPF subscribers of autonomous organizations		
	The Committee noted the arrangement made by the University viz., to convene the meeting of the Investment Committee 4 times in a financial year (once at the end of each quarter viz., April, July, October and January) to review the details of interest accrued, amount required as per Govt. of India declared rates, etc and determine the rate of interest that can be allowed to the PF subscribers.		
	The Committee ratified the recommendation of the Investment Committee and approved the following rates of interest to be allowed to the CPF/GPF subscribers for the quarters April-June, 2019 and July-September, 2019 as furnished hereunder.		
	April-June, 2019 quarter - 8.0 % July-September, 2019 quarter - 7.9 %		
FC:77:2019:12	Any Other Item		
	As per the instructions of the UGC / MHRD, no table items were proposed for discussion.		

As there being no other item to discuss, the meeting ended with a vote of thanks to the Chair.

Finance Officer i/c

Minutes Approved.

Pro-Vice-Chancellor – 1 & Vice-Chancellor i/c

Chairman \



Minutes of the 183rd Meeting of the Executive Council held at 11.00 a.m. on December 3, 2019 in the Conference Hall at the Administration Building on the campus

Members Present:

1.	Professor Appa Rao Podile	: Vice-Chancellor and ex officio Chairman
2.	Professor Arun Agarwal	: Pro-Vice-Chancellor-1
3.	Professor B.Raja Shekhar	: Pro-Vice-Chancellor-2
4.	Dr.Satyanarayana Battu	: Member, Visitor's Nominee
5.	Professor T.P.Radhakrishnan	: Member, Dean, School of Chemistry
6.	Professor Naresh Kumar Sharma	: Member, Dean, School of Economics
7.	Professor P.Thirumal	: Member, Dean, SN School of Arts and Communication
8.	Professor K.Narayana Murthy	: Member, Dean, School of Computer and Information Sciences
9.	Professor K.V.A.Ramaiah	: Member, Senior-most Professor
10.	Shri Challa Venkateswar	: Finance Officer i/C, Special Invitee
11.	Shri P.Sardar Singh	: Registrar and ex officio Secretary

At the outset, the Chairman extended warm welcome to all the members to the 183rd meeting of the Executive Council, especially new members, Prof.P.Thirumal, Prof.K.Narayana Murthy and Dr.Sateesh Kumar Puligundla, Executive Director and Director of Research of Nuziveedu Seeds Ltd, who has been nominated under Alumni category.

Prof.H.A.Ranganath, Dr.N.Nandini, Shri Ajeya Kallam, Dr. Dasari Sreenivasulu, Prof. Chandrima Shaha, Dr. Sateesh Kumar Puligundla, Shri Alex Mathew and Dr. Baishali Ghosh, expressed their inability to attend the meeting, due to their pre-occupations.

The Council placed on record its appreciation of the significant contribution and services rendered by the out-going members who had given valuable support in vital decisions, apart from taking part in the deliberations of the Council during their tenure.

The Chairman, while highlighting some of the significant events that have taken place since the last meeting of the Executive Council, expressed satisfaction about the active role of both faculty and students in all academic accomplishments, especially organization of seminars/ conferences/

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workshops, patents to the faculty, awards/ honors to the faculty and students, MoUs entered with University of Dhaka, Bangladesh, University of Bordeaux, apart from placements of student in the University.

The Chairman apprised the Council on the status of Institution of Eminence (IoE) conferred on the University. As advised by the MHRD, a draft MoU was sent and the University is expected to sign the MoU shortly IoE. The MoU would contain all the milestones and implementation plans as per the original proposal submitted for grant of IoE. In addition to setting up a directorate, as informed in the earlier meeting of the council, the University is contemplating to make the faculty, students and the staff (including Officers) associate with the IoE. University has plans to support the students, for which appropriate guidelines shall be worked out by the IoE directorate in due course.

The agenda was taken up for discussion.

Item No: EC:183:2019:1

To confirm the minutes of the 182 meeting of the Executive Council held on September 30, 2019.

It was resolved to confirm the minutes.

Item No:EC:183:2019:2

To report on the action taken on the minutes of the 182 meeting of the Executive Council held on September 30, 2019.

It was resolved to confirm the action taken report.

Item No:EC:183:2019:3

Report on the action taken by the Vice-Chancellor

The Council noted the action taken by the Vice-Chancellor on the items reported in the agenda. The Council also noted the following:

i) Vice-Chancellor visited US during October 5 - October 19, 2019 on being selected for the 2019 Fulbright-Nehru International Administrators Seminar, under the auspices of United Stated-India Education Foundation (USIEF).

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ii) On invitation, the Vice-Chancellor visited University of Bordeaux, France as part of the delegation of representatives of the UoH to the Indo-French Symposium during November 27-29, 2019.

The Vice-Chancellor informed the Council that the above programs were very useful in understanding the Higher Education in US, in general, and the vital role being played by the Public and the Private Institutions, Technology Institutions in particular. The University has also signed an MoU with University of Bordeaux, France on 27th November 2019.

Item No:EC:183:2019:4

To ratify the action taken by the Vice-Chancellor:

It was resolved to ratify the action taken by the Vice-Chancellor on the following:

- i) Lake view guest house catering part assigned to M/s Olive Garden, Gachbowli, Hyderabad
- ii) Major penalty of removal from the services of the University imposed on Shri S.B.Prakash Rao, Server Cleaner.
- iii) Appointment of Prof. Attipalli Ramachandra Reddy, former Professor, Department of Plant Sciences, School of Life Sciences, UoH and former Vice-Chancellor, Yogi Vemana University as Emeritus Professor for a period five years or attaining the age of 70 years, whichever is earlier from the date of joining.

Item No:EC:183:2019:5

To consider the draft Annual Report on the working of the University for the year 2018-2019:

The Council was happy to note that there has been considerable improvement in reporting the items to the Annual Report through online to make the Report a quality publication of the University.

After taking note of the suggestions of the members, it was resolved that the draft Annual Report be placed before the Court of the University for its consideration.

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Item No:EC:183:2019:6

Minutes of the 77th meeting of the Finance Committee scheduled held on November 30, 2019.

The I/c Finance Officer briefed the details of the minutes of the 77th Finance Committee. After a brief discussion, it was resolved to approve the Minutes of the 77th meeting of the Finance Committee held on November 30, 2019.

Item No:EC:183:2019:7

To consider and authorize the Vice-Chancellor to forward Audited Annual Accounts for 2018-2019 and Audit Certificate to Ministry of Human Resource Development, New Delhi (after obtaining the approval of the Executive Council and Court) for causing them to be laid before both house of Parliament.

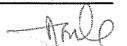
The Council was briefed by the Finance Officer I/c on the salient features of the audited Annual Accounts for 2018-2019, recommended by the Finance Committee at its meeting held on 30.11.2019.

It was resolved to approve the replies of the University on the Audit Report and authorized the Vice-Chancellor to place the audited Annual Accounts together with the Audit Report and the replies of the University thereto before the Court of the University for causing them to be laid on the table of both the Houses of Parliament.

Item No:EC:183:2019:8

To consider the proposed Revised Estimates for the financial year (2019-2020) and Budget Estimates (2020-21) towards Salaries, Recurring & Creation of Capital Assets.

The Council considered the Revised Estimates for the financial year 2019-2020 and Budget Estimates for 2020-21 recommended by the Finance Committee at its meeting held on 30.11.2019 and resolved to approve the Revised Estimates (2019-2020) and Budget Estimates (2020-21) for Salaries, Recurring & Creation of Capital Assets.



Item No:EC:183:2019:9

To consider and ratify the action on CUAP matter:

It was resolved to ratify the action taken in appointing Prof. Anjaneya Swamy Gottipati, former Professor and Dean, School of Management, Pondicherry Central University as Professor on Re-employment basis at Central University of Andhra Pradesh (CUAP), Anantapuram for a period of one year from the date of his joining to look after the teaching needs of in Bachelor of Vocational Studies.

The meeting ended with a vote of thanks to the Chair

Minutes approved

Chairman