



IoE-Directorate  
प्रतिष्ठित संस्थान-निदेशालय  
University of Hyderabad  
हैदराबाद विश्वविद्यालय  
Gachibowli, Hyderabad – 500046  
गचीबोवली, हैदराबाद - ५०००४६



**Other Technical Details**  
**(Partial Financial Assistance to Seminar/Symposia/Conference/Workshop)**

Name of the event: \_\_\_\_\_

**1. Broad details of estimated expenditure: (In Rupees)**

|   |   |
|---|---|
| a) TA/DA for Young Scientists (Indian) (<45 years)          | = |
| b) TA/DA for Senior Scientists (Indian) (>45 years)         | = |
| c) Pre-conference printing (Announcements, abstracts, etc.) | = |
| d) Stationery   | = |
| e) Secretarial Assistance                                   | = |
| f) Local Hospitality  | = |
| g) Misc.  | = |
| <b>Total</b>  | = |

**2. Details of income:**

**A. Revenue:**

|                      |   |
|----------------------|---|
| a) Registration fees | = |
| b) Advertisements    | = |
| c) Sponsorships      | = |

**B. Contribution by organizing Society** =

**C. Support from other funding agencies:**

|    | Agency Name        | Amount Requested (₹) | Amount Committed (₹) | Amount Received (₹) |
|----|--------------------|----------------------|----------------------|---------------------|
| a) |                    |                      |                      |                     |
| b) |                    |                      |                      |                     |
| c) |                    |                      |                      |                     |
| d) |                    |                      |                      |                     |
|    | <b>Total (C )</b>  | <b>(a+b+c+d)</b>     | <b>(a+b+c+d)</b>     | <b>(a+b+c+d)</b>    |
|    | <b>Grand Total</b> | <b>(A+B+C)</b>       | <b>(A+B+C)</b>       | <b>(A+B+C)</b>      |

**3. Financial assistance required from IoE for the proposed event:**

a) Domestic Travel for Young and Senior Scientists (Indian Only) =

b) Contingencies (Stationary items, Working Tea / Lunch, Audio-Visuals etc.) =

c) Pre-Conference Printing (Announcements, abstracts etc.) =

**Total =**

**4. Details of previous grant received by Convener from IoE in past :**

| S. No. | Sanction order No. | Date | Name of Activity (Seminar / Conference / Workshop etc.) | Amount Sanctioned(₹) | UC Furnished toIOE (Y/N) (If Y, attach UC copy) |
|--------|--------------------|------|---|----------------------|---|
| 1.     |                    |      |   |                      |   |
| 2.     |                    |      |   |                      |   |

**5. Details of previous grant received by School/Department/Centre from IoE in past:**

| S. No. | Sanction order No. | Date | Name of Event (Seminar / Conference / Workshop etc.) | Amount Sanctioned(₹) | UC Furnished toIOE (Y/N) (If Y, attach UC copy) |
|--------|--------------------|------|--|----------------------|---|
| 1.     |                    |      |  |                      |   |
| 2.     |                    |      |  |                      |   |

**6. Details of participation in the event:**

**A. Foreign Delegates (Nos.):**

**B. Indian Delegates (Nos.):**

a) Young Scientists (<45 years):

b) Senior Scientists (>45 years):

**7. List of participants (Confirmed)**

| <b>S. No.</b> | <b>Name of Participant</b> | <b>Affiliated Department and Institute (with full address)</b> | <b>Email Id</b> | <b>Contact No (Office &amp; Mobile)</b> |
|---------------|----------------------------|--|-----------------|---|
| 1.            |                            |  |                 |   |
| 2.            |                            |  |                 |   |
| 3.            |                            |  |                 |   |
| 4.            |                            |  |                 |   |
| 5.            |                            |  |                 |   |
| 6.            |                            |  |                 |   |

***\*Note:*** To avoid any failure for consideration of submitted application, please do not make any changes in the prescribed format of this document.

**\*\*Annexure No. (If any):**

**8. Background, Objectives, Outcomes of the event:**

**9. CV of Convener and Co-Convener, if any:**

**Signature of the Applicant**

**Signature and Recommendations of the Head of the Department/Centre (in case of multi-departmental Schools)/Dean of the School**

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|  |            |           |
|--|------------|-----------|
| <b>Application form has been signed by the applicant</b>                           | <b>Yes</b> | <b>No</b> |
| <b>Application form has been approved and signed by Head of Academic Unit/Dean</b> | <b>Yes</b> | <b>No</b> |
| <b>Applicant has provided details of expenditure for the event</b>                 | <b>Yes</b> | <b>No</b> |
| <b>Applicant has provided details of income (if any) for the event</b>             | <b>Yes</b> | <b>No</b> |
| <b>Applicant has included event details</b>  | <b>Yes</b> | <b>No</b> |

**Authorised Signature (Convener of Conference Committee)**

**Authorised Signature (IoE Director):**

**Authorised Signature (Vice Chancellor):**